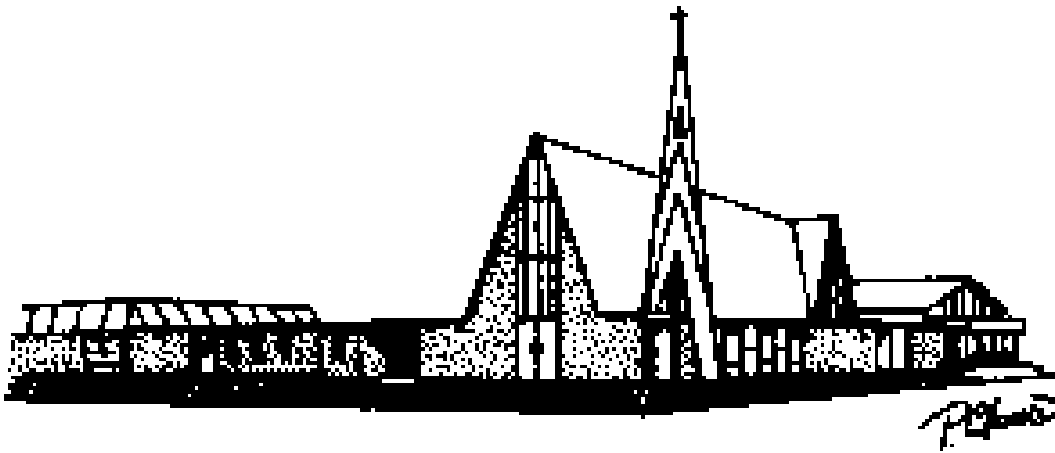


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Annual Parish Report 2016

St. Dunstan's Parish is a community of the Christian faithful. We are a community committed to worship, and to the celebration of the Word and Sacraments. We reach out to serve others, both parishioners and non-parishioners alike, with love, respect and support.

(Mission Statement)

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Note from Fr. Bill Brennan, Pastor

Dear Parishioners,

“There are a variety of gifts, but the same Spirit; and there are varieties of services, but the same Lord; and there are varieties of activities, but it is the same God who activates all of them in everyone. To each is given the manifestation of the Spirit for the common good.”

This Scripture quote expresses our reality and our dream as we strive to live the mission of Jesus Christ at St. Dunstan's Parish. This Annual Parish Report for 2016 gives us a glimpse of how abundantly God is calling forth and using the gifts of many people through a variety of activities and services in and through our parish community. God is assisting our parish community through the ministry of our councils, committees, groups focused on learning, formation, outreach, and social action, and other organizations. As we reflect on these pages that articulate the blessings of your generosity and involvement in parish life, may you also be reminded of all that God is doing in your personal lives, homes, work places, community service and friendships.

Our parish has two councils that provide leadership and continued guidance to God's work among us. In our Diocesan Policy for Parish Finance Councils for the Saint John Diocese we are given the following statement:

“The purpose of the Parish Pastoral Council is to promote the spiritual and pastoral growth of the parish community and to plan ways for the parish to carry out the mission of the Church. The Parish Pastoral Council represents the interests and pastoral needs of the entire parish. On the other hand, the purpose of the Finance Council is to assist the pastor in the administration of parish goods. Despite these distinctions, the Pastoral Council and the Finance Council are related in their mutual concern for the parish. For example, the Finance Council looks to the Pastoral Council for a statement of the mission of the parish and some type of pastoral plan with parish priorities. On the other hand, the Pastoral Council looks to the Finance Council for sound financial guidance and planning regarding the resources needed to develop and implement parish plans and programs.”

You will see this evolving relationship of the Parish Pastoral Council and Parish Finance Council reflected in the content of this report. Both councils strive to meet monthly and they continue to vision and plan based on input received in several general meetings over the past few years, including last year's Annual General Meeting. The Pastoral Council continues to keep the Diocesan Pastoral Plan on their agenda for inspiration and guidance in pastoral planning.

You will see in the 2017 Budget that there continues to be provision for growth and enhancement of pastoral activity in our parish mission in the areas of liturgy, social action, pastoral visitation, adult faith formation, children's faith formation, hospitality and youth ministry. The efforts in all of these ministries builds on the wonderful generosity of parishioners over the years to provide a strong financial base for us to carry out our mission to grow and deepen in our relationship with the Holy Trinity and to serve the mission of Jesus Christ in our local and global community.

In the first pages of this report you will see the activity of the Parish Pastoral Council and the committees and groups assisting with the mission of the Pastoral Council. These are the Liturgy Committee, Children's Faith Formation Committee, Hospitality Committee, and Pastoral Visitation Committee. In the area of Adult Faith Formation we have Rite of Christian Initiation for Adults and the Little Rock Scripture Study, and also provided Advent and Lent Booklets for reflection. Other committees have provided formation for adults through workshops and retreats. We also have the many gifts of the Catholic Women's League and Legion of Mary reflected in this report. There is also good attention being given to the mission of Social Action. This is evident in the Christmas Exchange Program, the support of the Food Bank, the initiatives in support of the Canadian Catholic Organization for Development and Peace, your support of the outreach to many living in vulnerable circumstances in our local area and this past year we have the multiple blessings of the Refugee Sponsorship Project.

In the later pages of this report you will see the activity of the Parish Finance Council with our Income Statement for 2016, Budget for 2017 and status of our investments for the parish as well as the Hermitage Cemetery. Reflected also is the activity of the Buildings and Grounds Committee and the Hermitage Cemetery Committee.

It is important to note that we continue to implement the Responsible Ministry protocol for the Diocese of Saint John by seeing that employees and volunteers had completed the 'Covenant of Care' form and that those ministering with vulnerable adults and minors, as well as others required by the protocol, complete the Police Record Check and Vulnerable Sector Search. This past year we directed some funding to this ministry to assure that all of our documentation is in place and to offer ongoing education on Responsible Ministry for employees and volunteers. Thank you to everyone for your cooperation and support as we provide a safe and loving environment for everyone.

In September we welcomed Michael Minnifie to our staff as our Business and Facilities Manager. I am grateful to other staff, councils and committees who have assisted in the initial stages of Michael's assignment. A special thank you to Marlita Chase, our Parish Secretary and Bookkeeper for her generous assistance and support to myself, parish administration and wider parish community. I am also grateful for our part-time staff who care for our buildings and the set-up for various activities and the support they provide to those who participate in them.

I want to thank everyone for your prayerful support as well as your openness to God's invitation to minister within the liturgies, councils, committees, groups and organizations in the parish and ministry in your own homes and the variety of community services you take on. I am very grateful for each of you. I join the entire parish in thanking God who indeed lives in us and walks among us. I continue to be well nourished by Christ's use of everyone's gifts in order to create such a vibrant community of faith and action as we have expressed in these pages.

Blessings,

Fr. Bill Brennan, Pastor

PARISH PASTORAL COUNCIL
REPORT FOR THE PERIOD JANUARY 1ST – DECEMBER 31ST, 2016

Dear Parishioners of St. Dunstan's Parish,

Once more, it was a privilege for me to serve as Chair of the Parish Pastoral Council for a third and last term. Words cannot express my gratitude I have and for the blessings I had to serve on the Council to such a beautiful Parish. Saint Dunstan's Parish is like a big family. One can truly feel at home here especially in time of need. The parishioners are the one who make the Parish and I can sincerely say the generosity of each and everyone of you is phenomenal. I would also like to give my warmhearted thank to the Members of the Council who were always present and committed to the Pastoral Council as well as Father Bill for his kind guidance, dedication and presence always.

JANUARY

- ✓ Mr. Joe Robertson was invited to the meeting to talk about the Regional Pastoral Council and the Diocesan Pastoral Council Plans to identify problems and how to engage the youth of the parish and young adults once they hit university. These items will be the subject of ongoing discussions in support of the parish priest. He also reported that a survey (Disciple Maker Index) would be distributed to each church in the Diocese for completion by everyone 18 years and older.
- ✓ The survey will be used to assess strengths and weaknesses in each parish;
- ✓ A request from the Diocese was received in regard to Best Practices. It was ask that we state what our parish does best and how we can improve in other ways;
- ✓ Review all the Committee reports.

FEBRUARY

- ✓ A few parishioners expected the Disciple Maker Index (DMI) to be more of a survey on how to bring youth back into the church. The DMI was meant to determine where individuals stand in their own faith formation. Other than that misunderstanding of a small portion of parishioners, the survey was a success with over 500 completed surveys in our Parish;
- ✓ The Annual General Meeting (AGM) has been confirmed for April 10th and all reports will be presented at that time;
- ✓ The facility at St. Dunstan's is currently being used for charitable fundraisers/special events. The facility is under no circumstances committed to any outside group or organization that is not approved by Parish;
- ✓ Review all the Committee reports.

MARCH

- ✓ Our parish is very generous and Food Bank very appreciative of donations made. Each Sunday Ron Jackson delivers a van full of food.
- ✓ Grace House (Women shelter) is getting new beds upon moving to their new location; St. Dunstan's will make a donation to go towards the purchase of new beds;
- ✓ Discussion in preparation of the Annual General meeting
- ✓ Preparation for the various Committee Reports;
- ✓ Review all the Committee reports.

APRIL

- ✓ No Pastoral Council meeting was held during the month of April since we hosted the Annual General meeting.

MAY

- ✓ A review of the Minutes of the Annual General Meeting and analyzed any suggestions;
- ✓ Hospitality Coffee in the MBFC hosted by the PPC on the 23-24 April 2016 was a success;
- ✓ Review of the response prepared by the Parish to the Diocese request for our list of Regional Best Practices Directory;
- ✓ Review all the Committee reports;
- ✓ Council met with Most Rev. Robert Harris to discuss the preparation for the 175th Anniversary Opening Celebration to be held at St. Dunstan's where the diocesan first started.

SEPTEMBER

- ✓ The Council was briefed by Fr. Brennan of the Disciple Maker Index Survey Results - Discussed Revitalization and Realignment Project. How can we help the people in our diocese have a closer relationship with Christ? ;
- ✓ Plan for the 175th Anniversary was discussed;
- ✓ Volunteers needed for hosting the reception and assisting in the clean-up afterwards;
- ✓ St Dunstan's parking lot next to the Centennial Building has large pot holes and water collects ankle deep in some places. Nadine indicated that she knew someone within government responsible for the parking lot who may be able to help with this problem
- ✓ Update on the various Committee Reports.

OCTOBER

- ✓ The Pastoral Parish Council organized and hosted the Grand Opening Celebration of the 175th Anniversary of the Diocese (special mass and reception after mass);
- ✓ The Disciple Maker Index Survey Results – The presentation to Parishioners went very well, good turnout. It was felt that the wording and language used in some of the questions were difficult to decipher and we should take some time to study the results of the DMI and how to best employ those results within the Parish Plan;
- ✓ The Parish Council will have special meetings starting in January 2017 to evaluate the possibilities of having Group Discussions for the parishioners;
- Celebration of the 175th Anniversary of the Diocese – Fr. Brennan reported that the liturgy committee has some good suggestions on what could be done over the upcoming year for the 175th anniversary which will be share with the Bishop;
- ✓ Update on the various Committee Reports.

NOVEMBER

- Extraordinary Jubilee of Mercy - Nadine thanked the committee on their part in the closing of the Jubilee of Mercy Door and the celebration afterward in the MBFC;
- ✓ Mike Minifie has been hired as a Business and Facilities Manager. He will report directly to Fr. Brennan and to the Finance Council. Fr. Brennan discussed his duties and responsibilities within the parish;
- ✓ The Christmas Exchange program will be continued this year. The committee is currently interviewing each of the families/individuals who are asking for help to hear their desires and then ask the parish to respond through the gift tree and food donation;
- ✓ Fr. Brennan also gave an update on RCIA and its present activities;
- ✓ Update on the various Committee Reports.

DECEMBER

- ✓ Father Brennan held a special meeting with both the Pastoral Council and the Finance Council to go over the year's accomplishments in the Parish;
- ✓ Discussion and exchange between Councils was held.

Respectfully submitted,

Nadine LeBlanc, Chair

Report to St. Dunstan's Parish Pastoral Council (PPC) Hospitality Committee

The Hospitality committee was established in January 2015. The mandate is attached to this report as Appendix 1. The Committee made its first report to the 2015 AGM.

Susan Butterfield who chaired the committee and Pam Breau a member of the committee completed their terms during 2016; they are thanked for their contributions to this ministry. There are two other members of the committee, John Brennan and Bev Woznow.

There is a need for renewal, new committee members need to be recruited and a chair appointed.

The CWL, the hospitality committee and the PPC took turns hosting a coffee get together after each Mass on one weekend in February, March and April. It is recommended that this monthly coffee get together become a regular event on the church calendar. It was much appreciated by those who attended. It gives people an opportunity to chat.

February 2016 was named Hospitality Month. The Hospitality Committee displayed photos of the various committees along with contact information.

An information/welcoming pamphlet was developed for distribution.

On February 6, 2016 the Hospitality Committee hosted and facilitated a day of reflection on hospitality from 10 am to 3 pm. Over 50 people attended this event. Fr. Bill Brennan and Fr. Shawn Daley spoke on the topic of hospitality.

A reflection on hospitality was included in each bulletin during February.

To effectively welcome newcomers to our community, we must be a community of welcome and belonging for everyone, committed and active parishioners, occasional parishioners, newcomers, seekers and visitors. All who come must feel that wherever they come from and whatever their circumstance they are welcome at St. Dunstan's.

In welcoming newcomers and greeting each other these words from the Rule of St. Benedict have become an expression of the Christian ideal: "All guests who present themselves are to be welcomed as Christ". This is the welcome we understand God extends to everyone. In part the mandate for the Hospitality Committee says:

At St. Dunstan's Parish we have a vision of connecting parishioners who share their faith with seekers and are graciously welcoming to newcomers, as well as to those already connected and committed to working for the well-being of all God's people.

This is not a mandate one committee alone can hold. Lots of good things are happening in the parish. The committee can assist the church community and lead the hospitality ministry, but all those interested have to be involved in creating an environment of welcoming; to invite others to offer their gifts in new and creative ways.

Pastoral Visitation Ministry

Mission Statement

1. Distribute Holy Communion to parishioners who are unable to attend Mass who live in their homes and in institutions such as Seniors Complexes, Senior Special Care Homes etc. This part of the Committee's ministry provides the housebound and institutionalized persons a sense of belonging to the Parish by continuity with the Mass.
2. Provide transportation to parishioners who do not have any means of transportation to attend Mass on a weekly basis.
3. Provide visits for people unable to attend Mass who don't want Holy Communion

Home Visits

Thirteen individual communicants received communion in their homes during the year from teams of Extraordinary Ministers. Over the 52 weeks, individual communion was distributed to 179 communicants with a monthly average of 15.

Pine Grove Ministry

Thirteen patients received communion/visits throughout the year. Members of the team helped to provide a monthly mass provided by St. Dunstan's with music by Penny Hutley-Dobson. This ministry was under the leadership of the Legion of Mary.

Diocesan Pastoral Team (DECH)

While not the responsibility of this Committee, the following parish members should be recognized as part of that team which provided visits, prayers and communion to our parishioners as well as other Roman Catholics in hospital – Raylene Barnhill, Coordinator; Phyllis Daigle, Aggie LeBlanc, Lynn Basker and Tim Dilworth.

Taxi Vouchers

This program was set up to provide persons a way to attend mass and special events who were without transportation. During the year, a total of 29 potential parishioners had taxi vouchers provided by the parish budget which allowed them to attend mass and other church functions during the year. The monthly usage by persons averaged 13 per month ranging from 7-15. The cost per month to the parish ranged from \$174.00-474.00 with the average at \$317.76.

Respectfully submitted,

Tim Dilworth, Chair

Children's Faith Formation Committee ANNUAL REPORT

January - December 2016

This report covers activities for Primary to Middle school-age children (Grades K-8) in St. Dunstan's parish community.

Committee Members: *Kim Baxter, Carole Dilworth (Chair), Craig Mercer, Karen Morris, Michael Shin, Alexis Smith and Fr. Bill Brennan (ex-officio).*

Winter session (January-May):

- In the early weeks of 2016, the Committee's work was devoted primarily to monitoring the catechetical program, which is delivered for an hour each Sunday morning. This was the **fourth year** for using the "Be My Disciples" program. **Catechists** for the fall (2015) through to and including the winter (2016) terms were: *Kim Baxter (Catechist Coordinator), (K) Claudia Morales & Patricia Saad; (Gr.1) Nicole Jenkins & Bridgette McKnight; (Gr.2) Heather & Peter Maillet; (Gr.3) Theresa Saad & Page Campbell; (Gr.4) Brittany Pye & Natali Caswell; (Gr.5) Laura Romero-Zeron & Ruth Savidge; (Gr.6) Jody LaFrance & Nicole Waters; (Gr.7) Brian White and Sara Serrano; and (Gr.8) Jason and Kathleen Gillis. Sandy Barry, Kim Baxter and Carole Dilworth were "spares".*
- Registration numbers early in **January** for children in Grades **K-8** totaled **124 children**, a slight increase from the previous fall registration, with an average of 80 children attending per week and an overall **64 % average attendance**. This average was only marginally lower than for this same time last year.
- The Committee submitted an article for **publication** in *The New Freeman* describing the 2015 Children's Advent Mass, the children's Christmas gifts for Pine Grove Nursing Home and the DECH Veteran's Unit, and the Birthday party for the Christ Child. A photo, taken with a resident at the nursing home, was part of the article published on January 16, 2016.
- Volunteers associated with children's programs in the parish were invited to attend the annual, weekend, diocesan--led **Catechist Retreat**, held the last weekend in January at the Villa Madonna. This year the invitation was broadened to include persons who had volunteered in any children's programs in the past year. Consequently, eight attended from the parish who were either catechists, volunteers in the Kidz Catholic Camp and/or members of this Committee.
- In March, the parish hosted a visit by the **National Evangelization Teams (NET)**. This initiative was in response to a request from middle school age youth for a parish program dedicated to their age group (Grs.6-9) (see "Summer Gathering" retreat, 2015 Annual Report). The NET visit was organized by the Committee in partnership with the Regional Diocesan Office. A special thanks to *Margot McAloon-Parker* from the Regional Office for her involvement. Fifty-six (56) youngsters attended from six parishes in the region, with 24 coming from St. Dunstan's parish.

As a special feature of St. Dunstan's hospitality, the NET members were treated to a dinner lovingly prepared by the **Latino families** in the parish. The dinner reflected the diversity of our parish parishioners, and it included national dishes from Columbia, Venezuela and El Salvador. *Thank you to Amelia Serrano for organizing this feast, and to all who generously participated ...it received rave reviews!*

Finally, a special thank you to the families who **billeted the NET** members for two nights: *Families Dinan, Forestell, Morris and Thompson*. A special “Shout-Out” to *Karen Morris* who organized the billets and promoted the NET visit in neighboring parishes.

- A children’s version of the **Way of the Cross** was organized for Lent, and was held on the Saturday, the beginning of Holy week. Children and youth volunteered as readers. For many youngsters, it was the first time they had taken part in this ancient Catholic devotion. About 35-40 people were present to walk the stations. *Congratulations to our youth readers for their participation.*
- The **1st Communion** celebration was held on Sunday, May 1, for 12 children in Grade 2. Following the Mass, a celebratory brunch was provided for 135 people - children and their families. Volunteers who helped prepare and serve the brunch were: *Pauline Arnold, Sandy Barry, Michelle Lockhart, Mary McMahon, George MacMullin and Carole Dilworth (Coordinator).*
- *Very special thanks are extended to Heather and Peter Maillet who provided a “gold-standard” preparation for the children receiving 1st Reconciliation and 1st Communion.*
- Catechetical classes are supported each week by a team of volunteers. These are the folks who oversee the **Resource Centre** on Sundays, and are the first contacts for parents wanting to register their children for classes after the official registration date has passed. They are the “public face” of the program. Volunteers in the Centre provide support to the catechists by making sure that teaching aids such as crayons, paper, craft material, books, etc. are organized and readily available. These volunteers also oversee the completion of attendance sheets in accordance with responsible ministry protocols and the compilation of attendance statistics. The volunteers who give the gift of dedicated time are: *Alexis Smith (Resource Centre Coordinator), Paulette Duke, and Pierre Lumsden.*
- The closing of catechism for this winter term took place on May 8. Along with the catechists and support volunteers, **Kim Baxter** was singled out for thanks. Kim retired as the Catechist Coordinator, a role she had held for four years. During her tenure, she helped introduce the “Be My Disciples” program, supported the training of catechists and assisted with the program’s evaluation.

Summer: The highlight of the summer months was the **Kidz Catholic Camp**. It was held the last week in June. A camp had not been organized for 2015, so children looked forward in anticipation for this one. The *Camp Coordinator* for the third time was *Carole Dilworth*. She worked with a team of 27 adult volunteers and 19 junior counsellors to plan and deliver a program focused on the Holy Trinity. Entitled “Set Sail With The Holy Trinity”, the camp attracted 54 youngsters with ages from the completion of Kindergarten to the end of Grade 5. It was a week of excitement filled with games, songs, prayer times, Bible stories, skits, snacks and crafts. The camp ended with Mass to which families were invited to listen to camp songs, admire the crafts and join in a beautiful children’s liturgy. *A great many thanks go to Fr. Bill who was a “camper” for the entire week, and a great sport, too!* Special thanks to *Scott Carson and his team of painters* who made the beautiful banners with the Irish themes that decorated the gym walls. And of course, a special and grateful thanks to all the volunteers.

Fall session:

Planning for the start-up to this term’s catechism classes began in August. The main activity was to revise and update the class registration forms, the “Call to Action” parent/guardian invitation form and to outline the registration process, including publication of registration dates in the weekly church bulletin.

This year, a **parents/guardian's handbook** was compiled which included helpful information on the catechetical program, a calendar of dates, names of catechists, class locations, requirements to meeting diocesan safety guidelines for responsible ministry, etc. Copies of this handbook were provided at the parents' meeting that followed the first Sunday after Registration Sunday, and are available in the Resource Centre.

- The **registration process** was overseen by the Committee. Additional help with registration was provided by *Patricia Belier* and *Joanne Gibson* along with the Resource Centre volunteers. Fr. Brennan subsequently met with parents to explain the program and to seek volunteers for various activities outlined in the revised "Call To Action" form. Thanks to those parents who signed up to help with catechism, with the 1st Communion brunch and/or help with the Advent Mass and other celebrations.
- The **catechists' workshop** was held on Saturday, October 1, facilitated by Carole Dilworth as Acting Catechist Coordinator, and attended by 16 catechists. It was an opportunity to meet and greet, and to receive updates on the program. There are 13 returning catechists, 5 new catechists and one new spare this term. In the Mass on the following day, catechists were Commissioned and blessed by Fr. Brennan. The names of the teaching team for this fall session are given below, with new catechists' names in bold lettering:

*(K) Nicole Jenkins & Bridgette McKnight; (Gr.1) Claudia Morales & Sara Serrano; (Gr.2) Heather & Peter Maillet; (Gr.3) **Jennifer Ringette** & Page Campbell; (Gr.4) Jason and Kathleen Gillis; (Gr.5) Brittany Pye and Natali Caswell; (Gr.6) **Claire Morrison** and **Krista MacKenzie**; (Gr.7) Brian White and **Veronica Saliendra**; and (Gr.8) Laura Romero-Zeron & **Mary McMahon**. Spare catechists are Sandy Barry and **Lynn Basker**. Again, a special thanks to all these dedicated volunteers.*

- A new category of catechists was added for the first time this year. Young people from last spring's Confirmation class were invited to become **Junior Catechists**. Three youth accepted the invitation: **Cassidy Lafrance** to assist in Grade 2; **Patricia Forestall** to assist in Grade 4; and **Sam MacKenzie** to assist in Grade 6. (It should be noted that these volunteer hours can be counted toward hours needed for other community recognition programs.)
- **Data collection, data entry and the generation of class lists** are hugely important roles that need to be attended to at the outset of catechism classes each year. Volunteers are required with computer expertise and with dedicated time over a 3-4 week period. Special thanks to *Craig Mercer, Michael Shin and Alexis Smith* who each have given their talents to seeing that information off registration forms is collated and organized, entered, quality checked, class lists developed and appropriate forms generated, such as the weekly attendance sheets.
- The 2016 fall term ended with a registration for **K-Gr.8** at **132**, with an average attendance of 97 children per Sunday and an average attendance of 71%.
- The **Advent Children's Mass**, presentation of gifts for Pine Groove Nursing Home and the DECH Veteran's Unit, and the Christ Child's birthday party was held on December 18, 2016. It was a cold, icy and stormy day, and because of the weather only half of the Sunday school children were in attendance. But with close to 60 children present, it was decided to go ahead with those who were there. We extend grateful thanks to *Karen Nauffts and Betty Comeau* and all *catechists* who over three weeks prepared all classes to participate in music for the Mass; thanks to *Barb Corbett and Shawna Dryden* who once again organized the Mass activities including youth to be greeters, to carry out the collection and those to carry forward the children's gifts for Pine Grove.

Thanks also to *Pauline Arnold and Geri Born* who organized the cake and ice cream at the party, the Confirmation class members who helped out and *Marilyn Rowan* who led the singing. In spite of the weather, it was a lovely time with the only sadness being for the children who were not able to be present due to weather.

Children's Liturgy/Mass Ministry:

Alynn Morrison, Travis Maher-Watson and Karen Morris (Coordinator) work together to train the Altar Servers and readers (Lectors and Intentions). Karen has provided the following statistics:

There is a total of **28 children / youth**, Grades 4 and up, in our ministry. They include:

- Two children / youth who read the Intentions,
- Twenty (20) children / youth who are Altar Servers at the 9:00 Mass,
- Two children / youth who have volunteered in two ministries: Altar Servers and reading Intentions; and
- Four youth who have volunteered in two ministries: Altar Servers and Lectors

Regional Middle School Youth Group

A new initiative was undertaken in the fall by parishes in the area in partnership with the Regional Diocesan Office. Two very successful faith-focussed fun-nights were held in the fall, the first at St. Theresa's parish and the second at Holy Family. Between 25-35 youngsters in this age group attended. Thanks to *Karen Morris* who is St. Dunstan's representative on the organizing and planning team.

Changes in the Committee Membership:

In December, ***Michael Shin*** resigned from the Committee due to increased workload commitments. Michael has been a dedicated member of the Committee and we are grateful that he is willing to take on small assignments as they arise. In addition, also at the end of December, ***Carole Dilworth*** completed a two-year "plus" term as Chair. She will remain on the Committee as Catechist Coordinator for the interim.

In conclusion, as this report illustrates, it has been a busy year for the Committee, and for the fabulous volunteers and supportive parents/guardians. But as a recent breakdown of volunteer hours devoted to children's programming in 2016 demonstrates (**See Attachment**) there is clearly a need to welcome more volunteers willing to take on some of these roles, or even to handle small pieces of the work. If interested or curious, we encourage you to speak to Fr. Brennan or any member of the Committee for further information.

The Committee thanks the Parish for its continuing support as we strive to bring young children and youth into a closer friendship with the **Lord Jesus**. Most particularly, we extend our deepest appreciation to **Fr. Bill Brennan** as he has once again provided us with unfailing support and encouragement. We also sincerely thank the **Office Staff** -*Marlita, Mike, Chad and Patrick* -for their help and support when we are most in need of it.

Lastly, as the Committee's Chair, I express my deepest admiration for my fellow members who have been so dedicated throughout the year and who are a great source of continuing inspiration and support. It has been both a challenge and a gift to fill the role as Chair and to serve my parish in this ministry.

Respectfully submitted,

Carole Dilworth (Chair)

High School Youth Ministry

Our Key Focus on High School Youth Ministry was the preparation for Confirmation for any youth Grade 9 and older. Sr. Karen Kelly, Katie Black, Alex Black and Fr. Bill Brennan took on the roles as catechists/ facilitators for this group.. It was decided that the Grade 9 Sunday Morning Faith Formation sessions be focused on helping the youth get to know Jesus through His activities and teachings in the Gospels. Then to see how this is still happening in their lives now and then we invited them to meet people in our community who are creatively living what Jesus modeled and taught by having them as guest presenters on some Sunday mornings.. In order to focus more specifically on formation for Confirmation we established three preparation sessions to be held in February to April for the youth, parents and sponsors as we had been doing the past five years. In addition there was a retreat day in April. Many of the Grade 9 youth made a Confirmation Pilgrimage, hosted by Bishop Harris in the fall. We continue to support the Steubenville Atlantic Youth Conference in the summer and had several youth from the parish attended.

St Dunstan's Liturgy Committee Annual Report

The Liturgy committee met during the months of January, March, June, August, September and November. The committee oversaw all the liturgical needs for all regular Masses from January through December.

In addition, there were five special Masses organized by the Liturgy committee: the **Anointing Mass** for sick and seniors on Thursday Feb. 11th, the **Confirmation Mass** on Friday April 22nd, the **Mass for the Inauguration of the 175th Anniversary of the Diocese** on Sunday Oct. 2nd, the **Mass of Remembrance** on Thursday Nov. 17th, and the **Wedding Anniversary Mass** on Saturday Nov 19th.

The committee consisted of the following members:

Clergy: Fr Bill Brennan and Deacon Ken Parker

Scheduler of Ministries: Bob Scott took over this position in January. He drew up the schedules for Lectors and Eucharistic Ministers for the four weekend Masses, the weekday Masses and some of the special occasion Masses. The regular schedules were made at 3-monthly intervals for the periods Jan. – March, April – June, July – Sept., and Oct – Dec.

Music Ministry liaison: Dianne Roxborough Brown was responsible for communicating with the music ministers, and also for scheduling music ministers for special occasion Masses.

Sacristan Liaison: Josie Mazzuca was responsible for training and scheduling the sacristans for all Masses.

Adult altar server liaison: Marie Costello was responsible for recruiting, training, and scheduling adult altar servers.

Lectors: Lilia Cozzarini took over the recruitment and training of new Lectors in January. She also revised the lector guidelines, and updated the contact list for Lectors and EMs.

Eucharistic Ministers: John and Marg Denning were responsible for recruitment and training of new Eucharistic ministers.

Art and Environment liaison: Alison Phalen ordered the flowers and oversaw the subcommittee responsible for decorating the church at Easter, Thanksgiving, and Christmas.

Ministry of Greeters: Edith Robichaud was responsible for training and scheduling of greeters for the weekend Masses and special occasion Masses.

Chair: Margaret Savidge

St. Dunstan's Social Action Activity

We approach Social Action by focusing on the following three distinct but connected areas :

1. Our Local Community:

a. Christmas Exchange:

Chapter 5 St. Dunstan's Christmas Exchange (SDCE) Report 2016

Chapter 5 marked the fifth year of St. Dunstan's Christmas Exchange. As in each of previous years since the first, the numbers of folks we served increased. In 2016 we accommodated 84 families, a few more than 2015. On reflection I am confident that we enacted the SDCE Missionary Values*.

We did things a little differently this year, since whether or not I could guide the event was uncertain due to the gift of a new grandson, who together with his mom and dad required my husband Gerry and I to be away from home, residing instead in the Berkshires in NYC and then Exton, PA, for most of the summer and fall.

After looking for someone to take my place particularly around arranging interviews, I chatted with trusted church friends, discussed options with Fr. Bill, including turning everything over to the Food Bank, met with the gentleman at the Food Bank to explore working together, many conversations with my husband, and examining my own heart and ego around the implications of me saying "no" to leading this year, God granted me a solution. The greatest team of folks I've ever had the pleasure to work with. Mary McMahon, George MacMullin, Bev Woznow, Katie Black, and Pat Campbell. Each of them had participated on past SDCEs, but not from the beginning, from the planning and organizing stage. Delegating is a great idea, when it works. In this case it worked beautifully. As is the case with emerging leadership design, after an initial face-face meeting, different members stepped up and shared responsibilities so that there was never a time while I was physically away, that I had to worry. Thanks to contemporary technology I was always reachable by phone, text, email, Skype or Face Time.

They conducted regular meetings and would email themselves and me with what was agreed upon and actions that would need to be next attended to and carried out.

As always, the outcome of the SDCE would look very different without a Marlita Chase in the office. By the time I returned to the province, everything was in place for the day of delivery and pickup. Once again, I cannot say enough about the generosity of Seth Chippin and the folks at Victory Meet Market. They are an absolute pleasure to work with. Heather Maillet led a team of bakers so that every recipient received homemade cookies again this year. She also attended to wrapping and re-gifting donated items. Peter Maillet assisted with organizing our team of drivers.

The names and numbers of volunteers who helped inventory and box items, convert family assigned numbers to names on gift tags, 100s by the way, Diane Arsenault, our in-house shopper and her helpers, and others I may be overlooking, you know who you are, made this a tremendously successful Christmas Exchange.

We began day of delivery and pickup with Katie Black leading us in prayer at about 9:30am and all but two deliveries were completed by noon! Katie and the youth of the parish were responsible for installing, beautifully decorating and dismantling the Jesse Tree.

To conclude, I am grateful to Fr. Bill and the members of the parish for trusting me to lead this outreach initiative these past three years. Most especially, I'm grateful to my husband Gerry Clarke and our family for supporting me and participating in the Exchange at a time of the year that can be particularly demanding on families. With that said, please know that should SDCE continue in 2017, it will be led by someone else. My prayer is that whatever form SDCE takes in 2017, the person or persons responsible will, as I did, experience the Exchange of **receiving** the trust our brothers and sisters in need give to us as we **give** of ourselves at Christmas time.

Thank you sincerely,

Jennifer Pazienza

St. Dunstan's Christmas Exchange Ministry Values

The **values** that guide the Christmas Exchange flow from the general Mission of St. Dunstan's Parish, **outreach in service to others, parishioners and non-parishioners, 1 member or 14, the Christmas Exchange serves families with love, respect and support.**

Through the Christmas Exchange **puts into practice** the intentions set out by the newly created Hospitality Committee since the Exchange is indeed **an act of welcoming** members of the greater Fredericton community, who look to St. Dunstan's for support at Christmas time.

Members of the Exchange Ministry **appreciate** the role St. Dunstan's plays in potentially making lives a bit brighter during the Christmas season. In this way, folks who come to the Exchange are welcome without judgment or prejudice, but within the spirit of the Christian ideal that, "**All guests who present themselves are to be welcome as Christ.**" The Exchange **values** assisting those who come to us with their **needs**, as well as **Christmas their wishes.**

The work of the Christmas Exchange Ministry grows from the ground of **abundance—abundant spirit, abundant optimism, abundant faith**, and an **abundant sense of possibility**. At its heart, it is **creative work rooted in love** that **values** imagination and trusts its positive outcome to God.

In this way we look to the Spirit to move, guide, and create in exciting and original ways opportunities for everyone who participates to celebrate God's joyous **exchange of Christmas giving and receiving**.

- b. Downtown Outreach:** There is also an effort among downtown churches and outreach organizations to get more connected in communicating what each are doing to assist those in need . This will present us with opportunities to support what is already happening and find ways to take on new initiatives as we discern what needs are not being met with the vulnerable among us.
- c.** The Parish Pastoral Council and Parish Finance Council will keep this as a key area for discernment and action. This will help us improve our care for those in need. Presently requests that come to us are handled by Fr. Bill on a one-to-one basis.
- d. Food Bank:** Our parish has been very generous in contributing to the Food Bank. Our parish community accelerated its support to the Greener Village Community Food Centre during the season of Lent by donating food products needed by its food bank. Each weekend items requested via the parish bulletin were collected at church entrances. This past Lenten season the six weekend donations, each of which filled the back of a mini van, were received by Greener Village with great appreciation. Most products requested would have to be purchased by Greener Village so the St. Dunstan's food donations helped alleviate increased pressure on the food bank resources during a time of peak access by clients. This action in our parish provides an opportunity to learn and respond to poverty in our Fredericton community.
- e. Other:** You will see a report of our financial outreach to others in the financial reports in this booklet. Thank you for your generosity.

2. Nationally:

We continue to promote a deepening relationship with Canadian Catholic Missions through the subscription of their monthly magazine and making them available to parishioners at the entrance of the church. We also promote annual giving to this mission through the specified collection we have each year.

3. Internationally:

- a. Canadian Catholic Organization for Development and Peace:** We have an active group who organize the Fall Campaign and Lenten Activities for the Canadian Catholic Organization for Development and Peace. There has been an emphasis on education through the many D&P posters and pamphlets that we provide at the Church entrances. On Solidarity Sunday, D&P make a presentation at each of the Masses.

There has been an enthusiastic response to all of these efforts by the signing of the Fall campaign petitions and contributing financially to the mission and ministry of Development and Peace.

- b. Educating Haitians:** We have also offered financial support to efforts by local groups in New Brunswick assisting with the education and rebuilding of the lives of Haitians after the earthquake through contributions to support the education of children and those in the Mark Gallagher Vocational School.

c. Refugee Sponsorship:

Refugee Sponsorship Team Report

The Refugee Sponsorship Group was organized in November 2015 following the visit by Bishop Robert Harris and Leticia Adair encouraging Parishes to consider sponsoring a Syrian family. This was in response to the plight of refugee families escaping the civil war in Syria. Following the meeting, approximately 30 St Dunstan's Parishioners gathered and responded to the invitation to become involved in the sponsorship of a Syrian Family.

An application was submitted to Immigration and Citizenship Canada under the BVOR program in November 2015 for St Dunstan's Parish to sponsor a Syrian family.

After submitting the application, the Sponsorship group proceeded to organize tasks in preparation for the family's arrival. They included fund raising, welcoming, translation, accommodations, furniture/household, medical/dental, shopping, transportation, personal finances, documentation, and education. Thanks to the generous contribution from Parishioners, the funds necessary for the project became available very quickly. A Coordinating Team was created to ensure cohesion and leadership to the Sponsorship Group.

By mid-December 2015, an apartment had been located and completely furnished ready to receive a Syrian newcomer family in Canada. The Al Khleif family arrived in Fredericton on January 29th greeted by the welcoming committee and others at the airport. The family, which arrived from Beirut, Lebanon included Salman Al Khleif, Saana Hamour and their five children

(Raghd, Jasmine, Chahed, Ahmed and Ritaj). Arriving in Canada from a Middle Eastern country, in the middle of winter was an eye opener for them.

In 2016 the family was surrounded by members of the sponsorship group who devoted hours in support of the family. The initial activities included registration for school, medical/ dental issues, orientation to shopping in Fredericton, completion of legal documents, introduction to personal finances, and orientation to the Multicultural Association of Fredericton.

One of the major challenges related to the issue of medical/dental requirements of the family. These included identifying the required medical / dental professionals, visits to the doctor's office, clinics and to

the hospital emergency as required. These events required finding babysitters, translators, transportation with a subsequent trip to the pharmacy. Furthermore, the AL Khleif family announced that Saana would be welcoming a new Canadian baby in their family.

In early spring, Multi-Cultural Association of Fredericton (MCAF) requested that the Sponsorship Group assist in the delivery of donated pita bread to all the Syrian families in Fredericton area. The Transportation Team accepted the challenge and was instrumental in the success of the project. MCAF also requested that the St Dunstan's Sponsorship Group undertake being a First Friend to a newcomer family with special needs. The Karnib family included a widowed mother, daughter and two quadriplegic young adults plus a son with a spouse and son. In addition to supporting the family in their daily activities like shopping, transportation, significant resources were required from the Medical Team to address the needs of the family.

In particular, special attention was required to access resources for the two quadriplegic young men because of their physical disabilities. The Karnib family, including the two young quadriplegic men have benefited from English language tutoring at their apartment lead by a member of the Sponsorship Group. This included recruiting St. Dunstan's parishioners, preparing a program and scheduling home tutors on a regular basis.

The Sponsorship Group was informed that the Diocesan Responsible Ministry Protocol for vulnerable people had to be followed when interacting with the refugee families. This created a burden on resources as two people had to be present when interfacing with the refugee families or their members. The restrictions were relaxed as the Al Khleif became more independent.

In the summer of 2016, the Al Khleif family became more oriented with the community by attending social events, participating in youth soccer, going to the library and participating in the MCAF children's camp. Salman received his driver permit and subsequently received his driver's license in the winter. Salman was hired by Maple Leaf Homes as a laborer.

The Coordinating Team's objective in the fall / winter was to assist the family in becoming completely independent by the end of the Sponsorship term. Hence the family was expected to begin provide their own transportation, do their own shopping and begin the process of looking after their personal medical/ dental needs. On December 16th the Al Khleif family welcomed a new daughter to their home.

A number of social events were held during the year for the families. These included baby showers hosted by the Catholic Women's League, birthday celebrations and other special event celebrations. The Al Khleif family has showed tremendous gratitude by inviting a number of sponsorship group members to their home for tea or a Syrian meal. On January 29th, 2017 the sponsorship group gathered with the Al Khleif's to celebrate the completion of the sponsorship.

Coming from an environment of poverty and violence, St Dunstan's Parish has provided the Al Khleif family with food, lodging, medical and educational resources and hope for the future, particularly the six children. Furthermore, St Thomas University Faculty has recently been approved to sponsor the brother of Salman Al Khleif and his family.

For members of the St Dunstan's Sponsorship Group it has been a blessing. The tireless dedication and efforts of all sponsorship group member speaks to the commitment to our faith. This project has created new friendships and bonds strengthening our Parish Community. The Sponsorship Group is very grateful to the Parish Community and our Pastor for the support during the year.

Respectfully submitted,

Coordinating Team,

Matt Dinan, Carm Thompson O'Neil, Janet Gagnon, John Denning, Ron Breau

ADULT FAITH FORMATION

We are pleased to offer a report on the RCIA (Rite of Christian Initiation of Adults), the Diocesan Lay Pastoral Ministry Formation Program and a report on Little Rock Scripture Study.

Rite of Christian Initiation of Adults

We continue to receive requests throughout the year from those who would like to inquire about the Church and to discern the possibility of becoming a Catholic. When we receive a request, Fr. Bill asks a member or two from the parish to accompany them as catechist/sponsor.

This allows the small group to meet at a time convenient for them and with varying frequency of meetings from once a week or once every two or three weeks. We use an adult faith formation resource designed for RCIA published by Ligouri Press called 'Journey of Faith'. There is a format for each meeting that includes prayer, social time, discussion about the up-coming Sunday Gospel, some input from the 'Journey of Faith' pamphlets and spiritual conversation. When a person feels called and prepared then they are welcomed into the Church at the Easter Vigil or at another Mass that fits best.

Diocesan Lay Pastoral Ministry Formation Program.

A new 2-year session began in September 2016 with 14 participants from throughout the Diocese. We are delighted to have Doreen Cormier, Carole Dilworth and John Denning from St. Dunstan's. This program has been a tremendous gift to the life of the diocese for many years and we are grateful for all of those who are making this dedicated journey of faith and formation to assist in the mission of Christ in our local community.

Little Rock Scripture Study is a diocesan-supported, parish-based program that originated in Little Rock, Arkansas, in 1974, and has been offered in our parish since the fall of 2003. Its purpose is to lead people to a greater understanding and appreciation of Scripture. Through prayer, personal study, weekly small-group discussion, and video lectures, we develop the connection between faith and daily life.

Specific books or themes contained in the Bible are selected for weekly study in both fall and winter terms. The table that follows indicates the studies and number of regular participants for the 2016 calendar year.

Terms	Session study	Number of participants
Winter – 4 sessions	Lenten video series Father Ron Rolheiser	No registration
Spring – 6 sessions	<i>The Eucharist in Scripture</i>	Tuesday morning – 29 Thursday evening – 14
Fall – 6 sessions	<i>Parables of the Kingdom</i> Part 1	Tuesday morning – 32 Thursday evening – 17

As a result of the interest in the Father Ron Rolheiser DVD presentations shown during Lent the previous year, we offered four more video presentations by Father Rolheiser in the same time frame.

All parishioners were welcome to attend any of the sessions and to participate in discussion afterwards. In May, we had the privilege of being welcomed by the Fredericton Islamic Association at their location on Lincoln Road for an overview of their faith and its practices.

Although called “study,” the program is not an intimidating academic exercise. It involves assigned reading at home - helped greatly by the written commentary of a biblical scholar - followed by the sharing of insights at our weekly meetings. We develop a strong sense of community in our journeying together and a greater awareness of the struggles we all face in trying to live our faith in a secular world.

As a community, we do more than study together. Besides having an annual potluck supper, we enter a small team in the annual Hike for Hospice, and we have a spring and summer walking club which could not be activated in 2016 but will return in 2017.

Little Rock is open to anyone wishing the deeper personal relationship with God that can be found in reading and reflecting on the inspired words of Scripture..... and to anyone who is looking for a welcoming, supportive, and engaged church community.

Respectfully submitted,
Jayne Nicki, Facilitator



Mission Statement: The Catholic Women's League of Canada is a National Organization rooted in Gospel values calling its' members to holiness through service to the people of God.

ST. DUNSTAN'S PARISH COUNCIL CATHOLIC WOMEN'S LEAGUE ANNUAL REPORT

Our year began with our Installation of Officers Ceremony on January 23, presided over by former Past President Edith Corbett and our Spiritual Adviser, Father Bill Brennan. Several of our members attended the Women's Inter-Church Council Week of Prayer for Christian Unity Service on January 21 and the World Day of Prayer Service on March 4. During Lent, we participated in Mary's Way of the Cross. Our Council observed the Feast of Our Lady of Good Counsel with Mass at St. Dunstan's on April 24.

Thirty of our members attended the Saint John Diocesan Convention from April 29 to May 1 where the book of meditations entitled, **And So We Go From Season to Season**, compiled by Mary Ryan, was launched. Our Council participated in the 12 Hours of Prayer for Palliative Care on May 4. Many of our members signed the National CWL Petition to amend the *Canada Health Act* to add palliative/hospice care as an insured health service and the National CWL e-petition to amend the *Canada Health Act* to include home care as an insured health service.

A resolution to have the remains of stillborn children included in the definition of human remains within *The Criminal Code of Canada*, presented by Resolutions Chair Mary Ryan, was adopted by our Council and at the Provincial CWL Convention.

Members of our Council, led by Huguette Mullin, provided an afternoon of bingo once a month at Pine Grove Nursing Home followed by a cake for those with a birthday that month. Jeannine Cochrane and her team sold tickets all year on a handmade quilt donated by St. Dunstan's quilters. This, along with our Pancake Supper, chaired by Heather Maillet, 45's Card Party, chaired by Mary McMahon and Supper Bridge, chaired by Jean Shaw and Josie Mazzuca, were our major fundraisers.

We also received a donation from our Marathon Bridge group led by Josie Mazzuca. With the funds raised, we provided donations to several local groups including Chrysalis House, Transition House, the Fredericton Homeless Shelters, the Food Bank and the Community Kitchen. We gave a donation to St. Dunstan's Parish and to the Christmas Exchange. Our Council also contributed to the TV Daily Mass and the Mass for Shut-ins.

Our Council, led by Heather Maillet, hosted Baby Showers for two mothers-to-be in the Syrian Community. We participated in St. Dunstan's Parish Expo and hosted a Parish Hospitality Weekend. Our Council presented gifts to the First Communion and Confirmation candidates. Mary McMahon convened our Prayer Breakfast with Speaker Sister Karen Kelly and organized the Perpetual Rosary on November 2, All Souls' Day.

Our Council celebrated our 81st Anniversary at our October meeting. Maple Leaf Service Pins were awarded to Verna Shaw and Heather Maillet. Certificates of Merit were presented to Violet Estey and Bishop Dollard Council 1942 of the Knights of Columbus. Years of Service Pins were presented and Marg Bonnell was recognized for seventy years of service. The winner of our annual scholarship was Brendan McKeown, grandson of Communications Chair Mary Dobbelsteyn. We honoured deceased members Georgia Savage, Gisele Savoie, Margaret Michaud and Mary O'Connor, with a memorial service at our November meeting.

We had guest speakers at our meetings including Sue McKenna of Grandmothers Advocacy Network (GRAN), Sister Eleanor McCloskey, CND, Miles Carpenter of the Knights of Columbus, Provincial CWL President Margaret McCallum, Saint John Diocesan CWL President Madonna Clark, John Denning of St. Dunstan's Refugee Sponsorship Committee, Imelda Perley, Elder in Residence at UNB and Warren Maddox, the Executive Director of the Fredericton Homeless Shelters.

The members of St. Dunstan's Parish Council CWL were active throughout 2016, both in the parish and in the larger community, making a difference for God and Canada.

Respectfully submitted,

Beth Nicholas, President
St. Dunstan's Parish Council Catholic Women's League

LEGION OF MARY REPORT

- We meet on a regular basis once a week.
- Our founder is Frank Duff.
- The Legion of Mary is an association of Catholic laity who serve the Church on a voluntary basis.
- Active and auxiliary members (praying)
- Spiritual works of mercy
- You can be an auxiliary member by praying the catena and Rosary and you don't have to attend meetings.
- Promote First Saturday and Adoration
- Promote Divine Mercy Sunday
- Say the Rosary after Mass through the week
- Take Holy Communion to residents at Pine Grove. This is our main function and this done on a regular basis. We also go to Pine Grove once a month and help the priest for Mass, reading and singing. We have four active members and approximately thirty auxiliary members.

THE LEGION OF MARY 90 Years of Evangelization

Touched by the Holy Spirit, the Legion of Mary, a lay parish-based organization, has a plan of action to share the Gospel of Jesus Christ and the truths of our Catholic faith. We are called to welcome with love and caring those who have stopped practicing their faith, to invite those who have no church family, and to share our faith with other Christians within the parish community. With Mary's example and prayer, we grow as disciples ever faithful to Jesus and ever wanting to reveal Him.

Message from Parish Finance Council

Members: John McGinnis, Debby McQuade, Bernadette Samulski, and Kevin Roherty

As is evident from the various committee and ministry reports found throughout this document, St. Dunstan's is a very vibrant and growing faith community.

As we have grown in recent years, the administrative burden on our pastor and existing staff has quite naturally increased to the point where it was thought necessary to reorganize our administrative structure. Accordingly, in the summer of 2016 we sought applications for the newly created position of Business and Facilities Manager and in September, Mr. Michael Minifie was hired for the position. Mike reports directly to Father Brennan and he has been instrumental in improving our administrative and reporting policies and processes. Mike has supervisory responsibilities for all full and part time staff and is accountable for the co-ordination of all projects undertaken, and the co-ordination of projects undertaken by the Building and Grounds Committee and The Cemetery Committee. Welcome Mike!

As noted above, 2016 has been an extremely busy year at St. Dunstan's and none of our projects or activities would be possible without your generous support. Accordingly, your finance Council is delighted to provide you with the following reports reflecting your generosity.

1. The 2015 and 2016 Income Statements and 2017 Budget
2. A summary of our Investments
3. A summary of the Special Collections remitted and Outreach to the Needy
4. The Hermitage Cemetery Income Statement, Budget and Investments

In closing, I would like to thank my fellow committee members, Bernadette Samulski, Debby McQuade and John McGinnis for their many hours of work on behalf of the parish.

Respectfully submitted,

Kevin Roherty, Chair

BUILDING AND GROUNDS COMMITTEE REPORT

Role Description and Mandate

The Building and Grounds Committee is a committee of the Parish Finance Council. Its role is to assist the Council in attending to the maintenance and repair of the Parish's buildings and grounds.

Summary of Maintenance and Repairs Completed in 2016

- New carpeting was installed in the MBFC office area, complementing the upgraded desk and cabinetry system that was installed in late 2015.
- Under the lead of Carl Smyth a new permanent accessible wheelchair ramp to the altar was installed, replacing the previous wooden ramp with one that is in compliance with the National Building Code. The new ramp is a more stable, safe and aesthetic addition to the Church.
- The rectory's garage roof was resurfaced with a new weather-proof membrane and flashing.
- General repairs were also made to the bell tower, heating system and pews.

Planned Maintenance for 2017

- The main floor kitchen in the MBFC will be renovated with new cabinetry, flooring, sinks, lighting and island work station.
- The Baptistry walls will be repaired.
- Carpeting in the Dollard and Sullivan rooms of the MBFC will be replaced with a new floor covering.
- Costs for these maintenance projects, is estimated at \$71,470.

Other Items

- The north side of the Church roof continues to cause us angst. Many years ago, the coating on the metal roofing started to deteriorate. It is an eyesore, but there is no easy fix to the problem. We recently received a report from a roofing consultant who advised it would not be practical or economical to try to remove all of the coating on the roof. Nor would it be feasible or practical to try to apply another coating, because the original coating may continue to peel. We will continue to search for solutions in 2017.
- We have initiated discussion with the Province regarding some common property issues and opportunities between the Church and the Centennial Building properties. These include lands on which the garage is located and a renewal of the long term parking lease with the Province.
- Michael Minifie joined the Church as Business and Facilities Manager in September 2016. He will be instrumental in undertaking additional maintenance responsibilities, and will be a great resource for the Committee.

Respectfully submitted,

Darren Baxter
Stephen Hartley

Hermitage Cemetery Committee Report

Members: Peter Cashin, Larry Sweeney, Gerry Keenan and Kevin Roherty

In our report last year, your committee was able to advise that the riverbank restoration project had been successfully completed and that our focus for the upcoming year would be on upgrading our record keeping system, the potential removal of the vault and the possibility of building a columbarium.

Your committee is pleased to report major advancements in all three of these areas. Removal of the vault was completed at a cost of approximately \$ 9,053.00.

Very recently, state of the art software was purchased and staff are in the process of entering existing data into the system. Once completed the entire cemetery property will be 'mapped' and our record keeping system will be fully modernized.

With respect to the Columbarium, your committee, in consultation with Fr. Brennan and the Pastoral Council, have selected an area near the northwest corner (adjacent to Pine Grove and near the river) of the Hermitage as the location for a Columbarium. Tenders were invited in April for the construction, of two Columbaria, each containing 72 niches. Installation and related landscaping are expected to be completed this summer. Many thanks to Carl Smyth for his assistance with the design and specification for this project.

In closing, I would like to thank my fellow committee members, Gerry Keenan, Peter Cashin and Larry Sweeney for their work throughout the year. Thanks as well to Mike Minifie and Marlita Chase for their handling of the day to day activities in support of the Hermitage Cemetery.

Respectfully submitted,

Kevin Roherty, Chair

St. Dunstan's Parish

Summary of Operating Income and Expenses

For The Year Ended December 31, 2016 with Proposed Budget for 2017

	ACTUAL 2015	ACTUAL 2016	BUDGET 2016	BUDGET 2017
INCOME				
Offertory collection	\$ 427,006	\$ 453,559	\$ 435,000	\$ 470,000
Fundraising for Kitchen renovation	\$ -	\$ -	\$ -	\$ 57,000
Other (vigil, advertising, flowers, etc)	\$ 54,372	\$ 48,788	\$ 50,000	\$ 39,820
	\$ 481,378	\$ 502,347	\$ 485,000	\$ 566,820
EXPENSES				
Operating expenses	\$ 209,032	\$ 240,213	\$ 220,000	\$ 240,005
Diocesan assessment	\$ 60,054	\$ 61,872	\$ 60,000	\$ 79,173
Rectory	\$ 18,902	\$ 15,714	\$ 20,000	\$ 17,184
Salaries & benefits	\$ 159,710	\$ 143,164	\$ 185,000	\$ 190,819
	\$ 447,698	\$ 460,963	\$ 485,000	\$ 527,181
ORDINARY SURPLUS (Deficit)	\$ 33,680	\$ 41,384	\$ -	\$ 39,639
SPECIAL ITEMS				
Building Fund	\$ 9,645	\$ 10,233	\$ 11,000	\$ 5,000
Bequests	\$ -	\$ 100,000	\$ -	\$ -
Investment income earned	\$ 7,671	\$ 171,671	\$ 4,000	\$ 80,000
Investment management fees	\$ (23,124)	\$ (16,064)	\$ -	\$ (15,300)
Major capital expenditures (1)	\$(146,942)	\$(39,224)	\$ 50,000)	\$ (71,470)
Interest on demand loans	\$ 9,238	\$ 769	\$ -	\$ -
Office equipment & furniture	\$ (10,369)	\$ (2,956)	\$ -	\$ -
Special levy for pensions	\$ (23,124)	\$ (21,761)	\$ (25,000)	\$ (18,600)
	\$(177,005)	\$ 202,668	\$ (60,000)	\$ (20,370)
NET SURPLUS (Deficit)	\$(143,325)	\$ 244,052	\$ (60,000)	\$ 19,269

Notes:

	<u>ACTUAL</u> <u>2016</u>	<u>BUDGET</u> <u>2017</u>
(1) Major capital expenditures:		
Kitchen renovation		\$ 57,000
Repair Baptistry walls		\$ 5,000
Dollard & Sullivan room flooring		\$ 4,970
Floor scrubber		\$ 4,500
New range in kitchen	\$ 8,041	
New ramp & railing in church	\$ 7,116	
Repairs to garage roof	\$ 6,488	
Replacement booster for dishwasher	\$ 4,972	
New flooring in office	\$ 4,954	
Repairs to bell tower	\$ 2,663	
Repairs to heating system	\$ 2,635	
Repairs to pews	\$ 2,355	
	<hr/>	
	\$ 39,224	\$ 71,470

St. Dunstan's Parish
Summary of Hermitage Cemetery Income and Expenses
For The Year Ended December 31, 2016 with Proposed Budget for 2017

	ACTUAL 2015	ACTUAL 2016	BUDGET 2016	BUDGET 2017
INCOME				
Offertory collection	\$ 5,924	\$ 7,194	\$ 6,000	\$ 7,800
Sale of Lots	\$ 9,594	\$ 21,300	\$ 10,000	\$ 12,000
Open/Close Lots	\$ 16,502	\$ 8,320	\$ 15,000	\$ 12,000
Monument Base Installation	\$ 4,000	\$ 2,400	\$ 4,000	\$ 2,400
Other recoveries	\$ -	\$ 2,086	\$ -	\$ -
	\$ 36,020	\$ 41,300	\$ 35,000	\$ 34,200
EXPENSES				
Salaries & benefits	\$ -	\$ 2,729	\$ -	\$ 5,856
Lots & monuments	\$ 12,424	\$ 9,648	\$ 30,000	\$ 9,600
Repairs and maintenance	\$ 8,677	\$ 8,617	\$ -	\$ 10,200
Other	\$ 596	\$ 940	\$ -	\$ 3,840
	\$ 21,697	\$ 21,934	\$ 30,000	\$ 29,496
ORDINARY SURPLUS (Deficit)	\$ 14,323	\$ 19,366	\$ 5,000	\$ 4,704
SPECIAL ITEMS				
Investment income earned	\$ 6,742	\$ (3,074)	\$ -	\$ 8,000
Investment management fees	\$ (1,881)	\$ (3,753)	\$ -	\$ (3,384)
Major capital expenditures (1)	\$ (6,782)	\$ (49,143)	\$ -	\$ (11,000)
	\$ (1,921)	\$ (55,970)	\$ -	\$ (6,384)
NET SURPLUS (Deficit)	\$ 12,402	\$ (36,604)	\$ 5,000	\$ (1,680)

(1) Major capital expenditures were for:

Cemetery management software	\$ 5,000
New roof for shop	\$ 6,000
Slope remediation project (2)	\$ 36,190
Vault demolition	\$ 9,053
Tree removal	\$ 3,900

(2) Total cost of cemetery slope remediation project was \$337,822. Costs were covered by redeeming \$272,654 from the Cemetery IPLF fund in December 2015 and \$67,725 from the Hermitage trust IPLF fund in February 2016.

St. Dunstan's Parish Investments at December 31, 2016
(Market Value)

	ACTUAL 2015	ACTUAL 2016
OPERATING		
National Bank Financial, equity portfolio	\$ 1,008,854	\$ 1,095,468
Inter-Parish Loan Fund (1) (2)	\$ 383,516	\$ 210,720
	\$ 1,392,370	\$ 1,306,188
RESTRICTED		
National Bank Financial, fixed income portfolio	\$ 817,715	\$ 871,600
TOTAL	\$ 2,210,085	\$ 2,177,788
CEMETERY		
National Bank Financial, balanced portfolio	\$ 233,606	\$ 236,416
Inter-Parish Loan Fund (3)	\$ 67,725	\$ -
TOTAL	\$ 301,331	\$ 236,416

Notes:

Income earned from investment portfolios with National Bank Financial was reinvested in the portfolios. There were no additions or withdrawals from any of the investment portfolios in fiscal 2016.

The Inter Parish Loan Fund (IPLF) is administered by the Diocese on behalf of St. Dunstan's. Interest is paid monthly on these deposits at the rate of 2% per annum.

(1) The following funds were added to the Operating IPLFs in 2016:

Bequests from estates of Parishioners	\$ 100,000
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(2) The following funds were redeemed from the Operating IPLFs in 2016:

From Lansdowne IPLF, applied to retirement of loan at National Bank	\$ 142,377
From P28A School IPLF, applied to retirement of loan at National Bank	\$ 130,420

(3) The following funds were redeemed from the Cemetery IPLF in 2016:

From P28D Cemetery IPLF, applied to waterfront reclamation project	\$ 67,725
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St. Dunstan's Parish Financial Support to Others For the Year Ended December 31, 2016

Revenue from Offertory for The Poor and Needy \$41,459 (1)

To our Community from The Poor and Needy Fund:

Refugee sponsorship programs (2) (3) (4)	\$ 32,434
Fredericton Women's Shelter	\$ 9,000
Taxi Vouchers (Transportation to Mass)	\$ 3,887
NB Right to Life	\$ 2,040
Christmas Exchange	\$ 1,510
Birthright Fredericton	\$ 1,000
Youth in Transition	\$ 1,000
Muriel McQueen Ferguson Centre	\$ 1,000
Knights of Columbus (Rose Sunday)	\$ 1,000
Steubenville Atlantic Summer Camp	\$ 975
Assistance for Individuals/Families	\$ 796
Educating Children for Life (Haiti)	\$ 750
Camp Sheldrake	\$ 320
Catholic Mission in Canada	\$ 250
TOTAL	\$ 55,962

(1) Includes donations of \$15,095 to refugee program.

(2) Donors contributed \$24,595 in 2015, against expenses of \$3,849.

(3) Poor and Needy fund contributed \$30,000 in 2015.

(4) Refugee fund had cash available of \$33,407 at December 31, 2016.

To our Community from donations designated in offertories:

Fredericton Food Bank	\$ 1,293
NB Right to Life	\$ 239
Fredericton Community Kitchen	\$ 210
Fredericton Emergency Shelters	\$ 168
Sisters of Immaculate Conception	\$ 80
Birthright Fredericton	\$ 60
Mother & Child Welcome House	\$ 10
TOTAL	\$ 2,060

To our Extended Community:

Haiti Special Collection	\$ 6,987
Seminarians and Retired Priests	\$ 4,055
Holy Land	\$ 3,307
Development and Peace	\$ 3,117
Ash Wednesday (Catholic Missions in Canada)	\$ 2,730
Mission Sunday/World Missions	\$ 1,785
Needs of the Canadian Church	\$ 1,774
Pope's Pastoral Works	\$ 1,364
Pro-Life	\$ 1,248
Lenten Coin Folders	\$ 807
TOTAL	\$ 27,174

Parish Year-End Statistics

	<u>2013</u>	<u>2014</u>	<u>2015</u>	<u>2016</u>
Baptisms	47	44	53	48
Confirmations	18	19	16	29
Marriages	18	21	19	14
Deaths	28	35	33	24
Children in Faith Formation	139	139	145	148

DIOCESAN PASTORAL PLAN PRIORITIES FOR ACTION

Since 2012 we have been implementing the Vision of the Diocesan Pastoral Plan throughout the Diocese of Saint John. Parishes are encouraged to use this as a key resource in their parish pastoral planning. The following are the five 'Priorities for Action' in this Diocesan Pastoral Plan:

- **COMMUNITY OF FAITH**

We are called to be a welcoming community of faith, centered around the Eucharist.

We invite participation in all aspects of diocesan and parish life and strive to understand each other's needs, hopes and dreams.

- **EVANGELIZATION AND OUTREACH**

We are called to be people who share the Good News of Jesus Christ through proclamation, witness, teaching, sacramental life and love of neighbor (adapted from General Directory for Catechesis).

We aspire to a global vision of evangelization and identify with the overall mission of the Church (adapted from Evangelii Nuntiandi).

- **CATECHESIS AND FORMATION**

We are called to be disciples of Jesus Christ.

We journey together, sharing faith and calling forth the gifts that strengthen and build up the Body of Christ.

- **STEWARDSHIP**

We are called to be good stewards of God's gifts.

We strive to work collaboratively, sharing resources with integrity and accountability, ensuring sustainability.

- **LEADERSHIP**

We are called to be leaders with the heart and mind of Jesus Christ.

Working together, as co-responsible members of the People of God, the laity, consecrated persons, deacons, priests and Bishops exercise their gifts for the good of the Church and the World.

Prayer

Patient Trust

Above all, trust in the slow work of God.

We are naturally impatient in everything to reach the end without delay.

We should like to skip the intermediate stages.

We are impatient of being on the way something unknown, something new.

And yet it is the law of all progress that it is made by passing through these stages of instability and that it may take a very long time.

And so I think it is with you. Your ideas mature gradually, let them grow.

Let them shape themselves without undue haste.

Don't force them on, as though you could be today what time
(that is to say, grace and circumstances acting on your own good will)
will make it of you tomorrow.

Only God could say what this new spirit gradually forming within you will be.

Give Our Lord the benefit of believing that his hand is leading you,
and accept the anxiety of feeling yourself in suspense and incomplete.

Pierre Teilhard de Chardin, S.J.

A prayer For a Heart That Is Open and Broad

Keep us, O God, from all pettiness,

Let us be large in thought, in word, in deed.

Let us be done with faultfinding
and leave off all self-seeking.

May we put away all pretense and meet each other
face to face, without self-pity and without prejudice.

May we never be hasty in judgment,
and always generous.

Let us always take time for all things,
and make us grow calm, serene and gentle.

Teach us to put into action our better impulses,
to be straightforward and unafraid.

Grant that we may realize
that it is the little things of life that create differences,
that in the big things of life
we are as one.

And, O Lord God, let us not forget to be kind.

For your reflection.....

1. What are one or two ways that you have given to the life of the parish in 2016?

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2. What are one or two 'gifts' or 'blessings' that you have received from being a part of this parish in 2016?

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Other reflections/notes